Cooley

SEC Reporting Skills Workshop

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Drafting Effective CD&A and HCM Disclosures

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Agenda

- Compensation Discussion & Analysis (CD&A)
 - CD&A Basics
 - CD&A Disclosure and Say-on-Pay
 - Hot Button CD&A Issues
 - CD&A Drafting Trends
 - Practical Tips for Proxy Season
- Human Capital Management (HCM) Disclosures
 - Basics
 - Evolution of Disclosure

CD&A Basics



What is the CD&A?

- Flexible, principles-based discussion of compensation policies and objectives
- Narrative explanation of quantitative disclosures about named executive officer (NEO) compensation—the "how" and "why"
- Not all reporting companies are subject to CD&A rules
 - For EGCs/SRCs, scaled disclosure required regarding what was paid (with limited narrative), not how and why the pay decisions were made
 - Companies anticipating LAF status in near future may choose to begin including "CD&A-like" disclosure—<u>do not</u> call it a CD&A
 - May need to maintain CD&A when transitioning to SRC per proxy advisor policy
- Has become a tool to educate investors about pay and performance

Material Elements of NEO Compensation

- Objectives of compensation programs
- What the compensation program is designed to reward
- Each element of compensation
- Why the company chooses to pay each element
- How the company determines the amount to pay (and, where applicable, the formula) for each element

- How each compensation element and the company's decisions regarding that element fit into the overall compensation objectives and affect decisions regarding other elements
- Whether and, if so, how the company has considered the results of the most recent Say-on-Pay advisory vote in determining compensation policies and decisions and, if so, how that consideration has affected the registrant's executive compensation decisions and policies

SEC Examples of Material Elements

- **Policies for allocating** between long-term and currently paid-out compensation; and for allocating between cash and non-cash compensation, and among different forms of non-cash compensation
- For long-term compensation, the basis for allocating compensation to each different form of award (such as relationship of the award to the achievement of the company's long-term goals, management's exposure to downside equity performance risk, correlation between cost to the company and expected benefits to the company)
- How the determination is made as to when awards are granted, including awards of equity-based compensation such as options
- What specific items of **corporate performance** are taken into account in setting compensation policies and making compensation decisions
- How specific forms of compensation are structured and implemented to reflect these items of the company's performance, including whether discretion can be or has been exercised (either to award compensation absent attainment of the relevant performance goals or to reduce or increase the size of any award or payout), identifying any particular exercise of discretion and stating whether it applied to one or more specified NEOs or to all compensation subject to the relevant performance goals
- How specific forms of compensation are structured and implemented to reflect the NEOs individual performance and/or individual contribution to these items of the company's performance, describing the elements of individual performance and/or contribution that are taken into account

SEC Examples of Material Elements (cont'd)

- Company policies and decisions regarding the adjustment or recovery of awards or payments if the relevant company
 performance measures upon which they are based are restated or otherwise adjusted in a manner that would reduce the
 size of an award or payment
- Factors considered in decisions to increase or decrease compensation materially
- How compensation or amounts realizable from prior compensation are considered in setting other elements of compensation (e.g., how gains from prior option or stock awards are considered in setting retirement benefits)
- With respect to any termination or change-in-control agreement, plan or arrangement, whether written or unwritten, the basis for selecting particular events as triggering payment obligations (e.g., the rationale for providing a single trigger for payment in the event of a change in control)
- Impact of the accounting and tax treatments of the particular form of compensation, including Section 162(m) of the Internal Revenue Code
- The company's **equity or other security ownership requirements or guidelines** (specifying applicable amounts and forms of ownership), and any company policies regarding **hedging** the economic risk of such ownership
- Whether the company engaged in any **benchmarking of total compensation**, or any material element of compensation, identifying the benchmark and, if applicable, its components (including component companies)
- The **role of executive officers** in determining executive compensation

What Compensation Is Covered?

- CD&A generally covers compensation information for the most recently completed fiscal year
- Need to discuss other years if material to an investor's understanding of compensation for the most recent fiscal year—post-employment arrangements, multi-year compensation plans
- Forward-looking disclosure may be advisable
 - How company is addressing poor performance for the prior year—e.g., adjusting or freezing salaries, changing performance metrics, reducing equity grants
 - Getting ahead of criticism from proxy advisor/investors

Compensation Philosophy

- Elements of compensation
- Weight of each element
- Setting target compensation levels
- Choice of equity vehicles and mix
- Time- vs. performance-based compensation
- Link between pay and performance
 - Metrics vs. strategy and operating plan
 - Rigor of metrics
 - Actual achievement

CD&A Disclosure and Say-on-Pay

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Proxy Advisory Firms

- CD&A factors into say-on-pay recommendations by proxy advisors (ISS, Glass Lewis)
- Quantitative and qualitative pay-for-performance evaluation
 - Strength of performance-based compensation and rigor of goals
 - Financial and operational results
 - Realized and realizable pay
 - Executive transitions
 - Peer group benchmarking
 - Responsiveness to receipt of low support for say-on-pay proposal
- Focus on one-time awards—repeated use is problematic
 - Rationale, magnitude, structure—"retention concerns" not sufficient
 - How they further investors' interests

Say-on-Pay: Russell 3000 and S&P 500 Trends

	Russell 3000			S&P 500				
	2021	2022	2023	YOY Trend	2021	2022	2023	YOY Trend
Average Support	90.5%	89.5%	90.2%	 	88.1%	87.1%	88.5%	
Percentage with ≥ 70% Support	93.0%	91.0%	93.1%	 	91.7%	89.5%	93.1%	
Failure Rate	2.7%	3.5%	2.1%	₽ 1.4%	4.0%	4.9%	3.0%	↓ 1.9%
Negative ISS Vote Recommendation Rate (%)	11.2%	13.6%	12.3%	↓ 1.3%	11.0%	12.3%	9.5%	₽ 2.8%
Average Support with Positive ISS Vote Recommendation	94.0%	93.8%	93.4%	*	92.3%	91.9%	91.8%	~
Average Support with Negative ISS Vote Recommendation	66.6%	62.7%	69.0%	 	57.1%	53.4%	59.0%	

Source: ISS Voting Analytics as of January 20, 2024

Positive Trend for Companies | Negative Trend for Companies | No statistically meaningful trend

Negative ISS Recommendations and Low Vote Support in 2023 Were Driven by the Usual Suspects

• Common reasons for low say-on-pay support:

Source: Semler Brossy,

2023 Say on Pay & Proxy

Results (January 19, 2024)

- Pay-for-performance disconnect (dominant reason is relative misalignment of CEO pay and TSR)
- Problematic pay practices (e.g., mega-grants, one-off awards, excessive CIC/severance packages)
- Lack of shareholder responsiveness (triggers: for ISS, < 70% support, and for Glass Lewis, < 80% support)



Hot-Button CD&A Issues



Common SEC Comments & Hot-Button Issues

- Disclosure of **performance goals** and targets for annual bonus plan
 - Actual target goals and extent to which goals achieved must be disclosed (except under limited circumstances)*
 - If non-GAAP financial measures are included, additional disclosure necessary
 - If goals have been adjusted or waived, disclosure must be provided

Peer group & benchmarking practices

- If company truly benchmarks, must explain the benchmark, why it was chosen as appropriate, how individual compensation compared to benchmark and any discrepancies
- Must disclose companies in the peer group and how group was chosen/ why it is appropriate
- Note that using compensation surveys or peer data as a "market check" is not benchmarking

* Information may be omitted if the goals are not material or if the company can demonstrate if challenged by the SEC that disclosure would result in competitive harm for the company; both standards are difficult to meet

CD&A Drafting Trends



Going Beyond the Legal Requirements

- Focus on telling the compensation story effectively—not just *what* is being disclosed, but *how* it is being disclosed
 - Contextualizing executive pay with business strategy and the macro environment
 - Explain rationale behind pay decisions
- Desire to avoid failed/low-support say-on-pay votes
- Influence of peer companies, compensation committee members serving on other public company boards, company performance/economic climate
- CD&A is a shareholder engagement tool and reflects shareholder engagement efforts

Drafting Trends: TOC and Executive Summary

- Help shareholders quickly locate key compensation information using a table of contents and/or executive summary
- Provide brief overview and highlights of company performance and compensation decisions
- Topics for summary may include:
 - Financial and operational results for last completed fiscal year—alignment between performance and pay outcomes
 - Key NEO compensation decisions
 - Shareholder engagement efforts with focus on rationale and outcome
 - Summary of changes to compensation governance, policies, and practices
- Order/prioritization depends on company's circumstances

TOC and Executive Summary – Example



Executive summary

When setting the 2022 company scorecard, the compensation committee and management set aspirational goals building on 2021 performance, when Invesco delivered some of the strongest financial performance in its history. However, 2022 was a year of significant headwinds and volatility in global financial markets. Most major equity and bond indices declined materially, and coupled with rising interest rates and high inflation, resulted in the worst markets we have experienced in decades. Executive pay for 2022 is aligned with firm and market outcomes given this industry backdrop.

2022 Performance



· Invesco's net long-term flows were relatively flat for the year, despite the difficult environment, placing Invesco in the upper echelon of asset managers for organic growth as many industry peers experienced significant net outflows.

- · Net revenue of \$4,645M was 12% lower than 2021, influenced by significant market declines. Additionally, changes in our asset mix accelerated in 2022 as many investors expressed a preference for risk-off strategies and the industry-wide shift toward lower yield passive products continued.
- · Passive capabilities generally carry a lower net revenue yield than active equities, where we experienced net outflows that were concentrated in global and developing markets equities. This dynamic further pressured net operating income and earnings per share.
- · We achieved an adjusted operating margin of 34.8% as we tightly managed discretionary expenses while continuing to invest in areas of future growth and foundational technology projects that will benefit future scale. Although operating margin declined from 41.5% in 2021, margin contraction was less pronounced than several key peers.



Institutional Channel

- · Continued to offer our clients diverse solutions to ensure they can remain financially resilient
- Further strengthened our balance sheet; our total debt is at its lowest level in 10 years, with a credit facility balance of \$0 and cash and cash equivalents of over \$1.2 billion at the end of the year
- Added depth, experience and further diversity to our Board
- · Continued to strengthen our DEI efforts, adding two new BRGs, with increased engagement across all diversity groups and at senior levels

We have sound compensation practices

- Pay practices align with shareholder interests • 93% of our CEO pay is variable and 86% - 91% of our other NEO pay is variable
- · Continued vesting rigor for performance-based awards
- Throughout the year, our compensation committee assesses performance
- Continued use of our company scorecard that focuses on the most relevant metrics and provides transparency on the financial goals and scorecard results

1. Represents or includes non-GAAP financial measures. See the information in Appendix A regarding non-GAAP financial

39 Invesco Ltd.

Drafting Trends: ESG Metrics in Compensation Programs

- Based on recent data, approximately 69% of S&P 500 companies have adopted ESG metrics into executive compensation programs
- Investors are increasingly focused on tying pay to E&S metrics
 - As part of shareholder engagement efforts, consider views on the role, structure and type of ESG metrics in executive compensation
- Selecting the right ESG metrics is not a "check the box" exercise
 - Is there a clear business case for the ESG metric?
 - Is the ESG metric measurable?
 - Required disclosure regarding the ESG metric could expose the company to litigation and/or public relations risks
- Within the tech and life science industries, diversity and HCM are the most common categories of metrics used compensation programs with environmental and community the least common



E&S METRIC USAGE BY INDUSTRY (S&P 500)

Source: Glass Lewis, E&S Metric Usage in S&P 500 Executive Compensation (February 25, 2022)

E&S Metrics – Example

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Base Salary

Base salary is the fixed portion of total direct compensation for our executive officers, including the NEOs. Salaries are set at a level to provide competitive fixed pay reflective of an executive's role, responsibilities and individual performance. The Compensation and Benefits Committee particularly reviews salaries as part of total compensation reviews, salary increases are not automatic or guaranteed.

Annual Incentive Award (AIA)

The Alk is structured to reflect specific and measurable Company goals, approved by the Compensation and Benefits Committee at the beginning of the year, including key objectives in four categories: Shareholder, Customer, Colleague and Strategic. The Committee believes each performance metric is a key driver of Company performance. To continue our focus on driving long term value for shareholders, in 2022, the weight of the Strategic quadrant of the Scorecard was increased while reducing the weight of the Shareholder quadrant, which focuses on in year financial performance.

The Committee uses the same Company Scorecard to determine annual incentives for all executives to promote an enterprise-wide focus. The Company Scorecard is based on the following metrics:



	Corporate			Executive	Other
Proxy	Governance &	Items to Be	Commitments	& Director	Important
Summary	Board of Directors	Voted On	to EESG	Compensation	Matters / Q&A

KPIs and Weightings for STIP

The Compensation Committee reviewed, and the Board approved, the STIP performance metrics and weightings for each of the NEOs in February 2022. For 2022, the NEOs had the following metrics and weightings.

	Rationale				
	Financial				
	 Drives shareholder value while providing greater focus on driving the Regulated Distribution and Regulated Transmission businesses 	35%			
Operating Earnings	 Increases in Operating Earnings indicate growth and efficiency of the business 				
	 Provides a consistent and comparable measure of performance to help shareholders understand performance trends 				
Cash Flow (Cash from Operations ess Investment Activity)	 Drives organizational focus on cash flow while optimizing working capital and investment spend 	25%			
	Operational				
	 Based on five key operating metrics equally weighted 				
Operations Index	 Focused on customer service, reliability and environmental metrics that drive the Company's long-term success 	10%			
	Safety				
	Measured for the Company and each business unit				
	Based on two key metrics that are equally weighted: systemwide LCEs and DART Rate				
Systemwide DART	 Focused on the severity of injuries to drive better conversations and safety performance with employees Fatality Reduction Rule applies – in the event of a fatality of any employee, other than certain no-fault fatalities, there will be no payout on the Safety KPI as part of the STIP 				
Systemwide LCEs					
	 Infectious Disease Reduction Rule applies – in the event of secondary workplace exposure to COVID-19 infection, there will be no impact to the payout on the Safety KPI as part of the STIP 				
	Diversity, Equity & inclusion				
	 Key aspect of delivering exceptional customer service, strengthening operating performance and building an inclusive work environment 				
	· Based on three key metrics that are equally weighted	15%			
Diversity, Equity and Inclusion Index	 Measures diverse succession planning, diverse hiring, and percentage of "agree" and "strongly agree" responses on the Employee Engagement Survey inclusion index 				
	 Racially and ethnically diverse performance gates that must be 				

	Corporate			Executive	Other
Proxy	Governance &	Items to Be	Commitments	& Director	Important
Summary	Board of Directors	Voted On	to EESG	Compensation	Matters / Q&A

Threshold, target, and stretch levels are established for the KPIs based on Operating Earnings, cash flow, and achieving continuous improvement in safety and operational performance. Management and the Compensation Committee strive to set challenging and achievable goals and establish all threshold, target and stretch STIP goals at equal or more rigorous levels compared to the prior year, whenever possible. In 2022, the threshold, target, and stretch levels under the STIP for the NEOs were (dollars in millions):

2022 STIP Goal Ranges(1)			
2022 KPI Measures	Threshold	Target	Stretch
Financial			
Operating Earnings	\$1,313	\$1,370	\$1,450
Cash Flow (Cash from Operations Less Investment Activity)	\$ (665)	\$ (465)	\$ (265
Operational			
Operations Index	2.50	5,00	7.50
Safety			
Systemwide LCE	2	1	0
Systemwide DART Rate	0.67	0.36	0.22
Diversity, Equity and Inclusion			
Diversity, Equity and Inclusion Index	1.50	3.00	4.50

(1) Interpolated for performance between discrete points. Refer to the "Incentive Compensation Payouts for 2022" section below for details regarding 2022 payouts.

LTIP (other than Mr. Somerhalder)

The 2022 LTIP design continues to include Cumulative Operating EPS as a financial goal and a cumulative three-year performance period for measuring goals, as well as a relative shareholder performance measure. The weighting for Cumulative Operating EPS increased from 50% to 65%. Average Capital Effectiveness and the Relative TSR modifier were eliminated and replaced with a standalone Relative TSR metric, weighted at 35%. These performance measures support continued financial improvement and increase focus on earning across the Company's Regulated Distribution and Regulated Transmission businesses while creating a direct line of sight for executives to drive shareholder value and evaluate the overall performance against the market. See the chart below within this section, which learnings the measures under the 2022 LTIP for more information. For information on Mr. Somerhalder's long-term incentive compensation, see the "Performance-based and Time-based Equity Award for Mr. Somerhalder's section below.

The LTP is comprised entirely of performance-adjusted RSUs with 2/3 of the earned award payable in Company stock and 1/3 of the earned award payable in cash. Both the stock-settled and cash-settled portions of the performance-adjusted RSU awards have a minimum payout of 0% and a maximum payout of 200% based on a formulaic structure where actual performance results are evaluated against the threshold, target and stretch performance goals over a three-year performance period. Performance results are interpolated on a straight-line basis between the minimum payout and maximum payout. For the 2022-2024 cycle, Relative TSR will be measured against the S&P 300 Utility Index. Threshold performance begins if our performance is the 25% percentile, while stretch performance, with an aximum payout 200%, begins at the 56% percentile. This change in design, which puts more emphasis on Relative TSR, more closely aligns with the interests of our shareholders and is similar to metrics used by our utility per companies. Consistent with the 2021-2023 cycle, the threshold payouf for the 2022-2024 TPW ill be at 25% of target, with the maximum payout at 20%, Rejective to be capped at 100% of target if our absolute TSR is negative over the three-year performance. Performance period.

The Compensation Committee recommended and the Board approved the LTIP grants for the NEOs (other than Mr. Somethalder) at the Board's meeting on February 3, 2022. For 2022, 2 For 2022,

71 FIRSTENERGY CORP.

American Express Co.

Drafting Trends: Pay-for-Performance Alignment

- Link between pay and performance is one of the central themes of the CD&A
- Say-on-pay outcomes are dependent in large part on pay/performance alignment
 - Varying approaches to how to define "pay"
 - Selection of performance metrics that tell the story
 - Explaining impact of declining stock prices, other economic challenges
- Use of charts and graphics
- 2023 proxy season was the first with new pay-versus-performance disclosure requirement—no noticeable/widespread impact on CD&A disclosures

Pay-for-Performance Alignment – Examples



EXECUTIVE COMPENSATION

Our CEO's Pay-for-Performance Alignment

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The following chart shows our CEO's compensation relative to our TSR compared with our peer group of companies listed on page 26, demonstrating how our executive compensation program aligns with performance. This chart is based on our threeyear TSR; the average of our CEO's total compensation for 2020, 2021, and 2022 by percentile; and the average total compensation for CEOs at our peer companies, from their most recent three annual proxy statement filings.



seven years ago, consistent with our philosophy to align executive compensation with that of our peers and provide variable incentive compensation that rewards executives at higher levels when consistently excellent performance is achieved.

Laboratory Corporation of America Holdings

Drafting Trends: Governance Best Practices

- Highlight "good" practices that have been adopted and "bad" practices that are not followed—often shown as "what we do/what we don't do" bulleted list
- May cover hedging/pledging, gross-ups, employment agreements, equity treatment on termination or change in control, stock ownership guidelines
- Include bullet point on adoption of Dodd-Frank clawback policy
- Where a company has decided not to follow a best practice, would typically explain why that is the correct approach

Governance Best Practices – Examples

EXECUTIVE COMPENSATION

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RESPONSIVENESS TO 2023 SAY ON PAY VOTE

As previously discussed, we conduct shareholder engagement throughout the year and annually provide shareholders with an opportunity to cast a nonbinding, advisory Say on Pay vote. Our shareholders' overwhelming approval of our Say on Pay vote at our 2023 Annual Shareholders' Meening influenced our decision to maintain our approach to our executive compensation program for fiscal 2023. The Human Capital Committee will continue to consider shareholder feedback and the outcome of Say on Pay vote results in making future compensation decisions.

PAY FOR PERFORMANCE AND COMPENSATION PHILOSOPHY

Our compensation philosophy is to pay for performance over the long term, as well as on an annual basis. Our executive compensation program provides a mix of salary, incentives, and benefits paid over time to align executive officer and shareholder interests. We consider our executive pay program to be instrumental in helping us achieve our business objectives and effective in rewarding our executive officers for their role in achieving financial and operational performance. The Human Capital Committee, which is comprised entirely of independent directors, has primary responsibility for approving our compensation strategy and philosophy and the compensation programs apolicable to our executive officers.

practice)

agreements

WHAT WE DON'T DO

executive officers (unless standard market

severance payments and benefits exceeding

2x salary and annual incentive award other than

* Generally provide executive officer

K Guarantee salary increases

in connection with a change of control

× Single-trigger for compensation payments

under our change of control employment

- Pay for performance, with 70.3% of our CEO's total compensation performance-based and performance-based
 Allow speculative trading, hedging or pledging transactions by our colleagues
 Enter into emotowment agreements with our
- Establish threshold, target and maximum awards under our annual and long-term incentive programs

WHAT WE DO

- Use balanced performance metrics for annual and long-term incentive programs
- Use rigorous goal setting aligned to our externally disclosed annual and multi-year targets
- Have stock ownership requirements for our executive officers
- Limit perquisites to items that serve a reasonable business purpose
- Closely monitor risks associated with our compensation programs and individual compensation decisions

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 Have a clawback policy for all incentive-based compensation earned by our executive officers

1.

PROXY STATEMENT OVERVIEW

What We Don't Do

Our executive officers are restricted in

Trading Policy prohibits our executive officers,

certain stock trading activities. Our Insider

including NEOs, and directors from pledging our

common stock, engaging in hedging transactions and trading in put and call options

and other types of derivative instruments

Our executive officers do not have employment contracts. All of our executive

officers are employed "at will." This permits termination of employment with or without

Our executive officers do not receive

unique tax gross-ups. We do not provide tax gross-ups for executive officers' benefits

Our executive officers are not covered

by "single-trigger" change-in-control

change in control (i.e., no "single-trigger"

control payments

provisions. We do not have severance arrangements that trigger solely by virtue of a

payments) or excise tax gross-ups for change-in-

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unless they are provided under a policy generally applicable to other U.S.-based employees at the Director and above level, such

EXECUTIVE COMPENSATION HIGHLIGHTS

Compensation Program Best Practices

Our compensation program is market-based and supports our business strategy. We avoid problematic pay practices and have implemented compensation plans that reinforce a performance-based company culture.

What We Do

A significant portion of our executive officers' compensation varies with the Company's performance. For fiscal 2023, 61% of our CEO's target total direct compensation and 60% of our other named executive officers' (NEOs') aggregate target total direct compensation was based on Company performance.

Our LTIP and Change in Control Severance Plan include a "doubletingger" provision for vesting of equity in connection with a change in control. In the event of a change in control where the acquiror assumes our outranding unvested quity avancies, the vesting of an executive officer's avands would accelerate only if the executive officer experiences a qualitying terminative employment in connection with the change in control. Avands that are not assumed will vest in accordance with the terms of the Long-Term incentive Plan (LTIP) and applicable award agreements.

We have an incentive compensation repayment ("clavback") policy that is applicable to cash and equity incentive compensation. We require executive officers to repay to us earned amounts under our ACIP and PSUs If required by our divaback policy, applicable regulations or stock exchange rules. Effective October 2, 2023, we adopted an enhanced clavback policy in accordance with the latest SEC rules and NASDAO Isting standards, a copy of which is publicly field with our Annual Report on Form 10-K.

We have a balanced approach to our incentive compensation programs with differentiated measures and time periods, and an ACIP modifier for human capital advancements. Our fiscal 2023 Annual Cath Incentive Pian (ACIP) is based on one year Adjusted Revenus and Adjusted Operating income, with a modifier for human capital advancements. Performance stock units (PSUs) are based on three-year relative total atocholder return (RTSP) and Adjusted Earnings Per Share (EPS) performance and have a three-year clift vest. Restricted stock units (RSUs) vest annually over three years.

We have limits on the amounts of variable compensation that may be earned. Evened amounts under our ACP are limited to 2x traget mounts, and earned PSUs are limited to 2x traget shares for RTSR PSUs and ESP PSUs. We further limit earned RTSR PSUs to no more than the target shares if absolute TSR is negative over the three-year performance period regardless of the level of RTSR.

We have robust alock ownership guidelines. Cur CEO is required to own 10x his salary and our other security of lotser are required to own 2 their respective salaries in our common stock. As of December 15, 2023, all of our HEOs met their stock ownership guidelines. Additional Information regarding stock ownership of management is contained in the "Stock Ownership of Certain Beneficial Owners and Management" section on page 44.

We manage potential compensation-related risks to the Company. We perform annual risk assessments for our executive compensation program, as well as incentive arrangements below the executive level. This review is supported by Pag Governance, the HR and Compensation Committee's independent compensation consultant.

We ongage independent advisors. The HR and Compensation Committee obtains advice and assistance from external legal and other advisors. Its independent compensation consultant, Pay Governance, provides information and advice regarding compensation philosophy, objectives and strategy, including tends and regulatory and governance considerations related to executive compensation.

2024 PROXY STATEMENT

Qualcom



Drafting Trends: Pay Mix Comparison

- Typically sets out proportion of compensation elements and a comparison of fixed to at-risk pay, in graphical form
- CEO vs. average of other NEOs
- Pie chart—communicates information quickly and visually
- Be clear about which elements are considered "at-risk" and whether anything (or anyone) is being excluded

Pay Mix Comparison – Examples



COMPENSATION DISCUSSION AND ANALYSIS

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In addition, to determine CEO pay, the Board continued to use its formal annual performance evaluation process. Such performance evaluation consists of the Board reviewing key strategic and leadership behaviors and providing feedback directly to Mr. Stankey regarding his performance and the performance of the company.

2022 Total Target Compensation and Pay Mix

Based on the above, in January the Committee reviewed target pay for the NEOs and determined total target compensation for 2022. Mr. Stankey's annual target compensation has remained unchanged since his promotion to CEO in July 2020. Other NEOs only received increases to LTI compensation to align to market. The 2022 target compensation for the NEO's is as follows:

NEO	Base Salary	Target STIP	Target LTI	Total
J. Stankey	\$2,400,000	\$5,600,000	\$13,500,000	\$21,500,000
P. Desroches	\$ 1,250,000	\$2,750,000	\$ 7,500,000	\$11,500,000
L. Lee	\$ 750,000	\$ 1,350,000	\$ 5,525,000	\$ 7,625,000
D. McAtee	\$1,300,000	\$2,350,000	\$ 6,850,000	\$10,500,000
J. McElfresh	\$1,000,000	\$2,000,000	\$10,000,000	\$13,000,000

The target LTI values shown above are comprised of 75% Performance Shares and 25% Restricted Stock Units. The breakout is shown in the 2022 Target Long-Term Values section.

As described above, the Committee designs the executive compensation program to include at-risk pay. The 2022 Target Compensation table above shows the use of incentive awards and stock-based compensation to tie the interests of our executives to those of our stockholders. The following charts depict the mix of target compensation for Mr. Stankey and the average for the other NEOs.



After reviewing our business plan and determining the business metrics on which our Executive Officers should focus, the Committee established the following performance metrics applicable to payment of 2022 short-term incentive award. These matrics ware chosen for their link to cur business strateware a chaone in the financial

Incentive awards. These metrics were chosen for their link to our bisiness strategy; a change in the financial metrics is explained below. NEOs maintained the strategic metric with a 20% weighting to further drive performance during AT&T's business transformation within the framework of its cultural pillars. The Committee established that all executive officers will be tied to a single unifying metric set that focuses leaders to achieve AT&T's financial, operational, and strategic goals.

2023 PROXY 45 AT&T INC.

Drafting Trends: Forward-Looking Disclosure

- Consider requirement to provide disclosure outside of the prior fiscal year if material to an investor's understanding of that year's compensation
- May voluntarily include disclosure about positive and/or responsive changes to the compensation program going forward
- Say-on-pay vote is generally backwards-looking, but companies leverage forward-looking disclosure to demonstrate responsiveness, given that change is not always immediate
- Examples:
 - Base salary changes
 - New or rebalanced performance metrics (or shift to greater proportion of performance-based compensation vs. time-based)
 - Broader, shareholder-friendly changes to incentive plan design

Forward-Looking Disclosure – Examples

What We Heard from Stockholders	Actions Taken in 2022
A preference for a greater proportion of long-term equity to be subject to performance-vesting requirements	 Increased the proportion of new long-term performance-based equity from 33% to 50% in the annual equity grant.
A preference for a longer performance period	 Extended the performance period of new long-term performance-based equity grants from two years to three years.
Performance metrics used in long-term awards should be more aligned with stockholder returns, with enhanced disclosure of pre-established goals and metrics	 Changed performance metrics of new long-term performance-based equity awards, transitioning from a combination of financial metrics and business, operational and strategic objectives to a relative Total Shareholder Retum ("relative TSR") measurement with target performance at the 50th percentile of the peer group (Russell 2000), aligning long-term equity compensation of our named executive officers with total stockholder returns. Included an Absolute TSR modifier to cap performance-based equity awards at 100% it stock returns are negative, even if we outperform the Russell 2000. The transition to a relative TSR measurement allows us to fully disclose plan details for the long-term performance-based equity awards without risk of disclosing competitively sensitive details of rovard-looking financial metrics.

In our outreach to stockholders, we received positive feedback that these changes address the major areas of stockholder concern on our compensation program at last year's annual meeting.

In addition to these changes, we also took steps to update and strengthen our cash bonus program based on stockholder discussions, including the following changes for 2023:

- we transitioned from a combination of financial metrics and key business objectives to two key financial metrics of revenue and adjusted EBITDA, in order to more directly align incentives with our corporate objectives to increase revenue and improve margins; and
- we transitioned from semi-annual goals that were set twice per year, to annual goals separated into semi-annual targets and payments.

We appreciate the feedback received from stockholders on our compensation program and we intend to continue engagement efforts to ensure our programs continue to remain aligned with stockholder preferences and policies, promote a robust pay-for-performance culture, and align the compensation of executives with the key drivers of long-term stockholder value.

2022 and 2023 Executive Compensation Highlights

Our 2022 executive compensation program emphasizes long-term equity compensation as the most significant component of each named executive officer's compensation, aligning the compensation of our named executive officers with stockholder returns. The only fixed component of our named executive officers' annual compensation is base salary. Short-term cash incentives are tied to our performance and were paid below target at 42% for the first half of 2022 and 0% for the second-half of 2022. Performance goals for our 2020 performance-based equity awards, which were measured over a performance period ended June 30, 2022, were achieved below target at 86.6%.

August 2022 Equity Awards

Russia's invasion of Ukraine had a significant impact on our workforce. Upwork has historically engaged independent talent from Ukraine, Russia, and Belarus on our work marketplace to perform services for us. The invasion created an immediate threat to the lives and safety of many of these individuals and their families. The danger, dislocation, and disruption experienced by our colleagues required our senior leaders to take extraordinary steps to serve and support our workforce and deliver business continuity, including assisting and paying for team members to relocate out of the impacted region.

In recognition of their extraordinary leadership in navigating the crisis resulting from Russia's invasion of Ukraine and its impact on our workforce, in July 2022, at the recommendation of Ms. Brown, the compensation committee approved long-term incentive compensation opportunities in the form of onetime RSU awards with a value of \$250,000 each to the members of our leadership team, including Messrs. McCombs and Glipin (but not Ms. Brown), and granted them effective August 18, 2022. The number of shares of our common stock subject to these RSU awards was determined by dividing \$250,000 by the average of the closing sale prices of our common stock as quoted on the Nasdag Global Market for the 30 calendar days ending on the last trading day immediately preceding August 18, 2022, the date of grant of the RSU awards.

The equity awards granted to our Named Executive Officers on August 18, 2022 were as follows:

Named Executive Officer	Restricted Stock Unit Awards (target dollar value) (\$)	Restricted Stock Unit Awards (number of units)
Hayden Brown	-	-
Jeff McCombs	250,000	12,171
Eric Gilpin	250,000	12,171

The RSU awards vest in equal installments of 25% of the award on each quarterly anniversary of the vesting commencement date, August 18, 2022, subject to the Named Executive Officer's continuous service with us on each applicable vesting date, as described in the applicable restricted stock unit award agreement, such that the RSU award will vest in full on the first anniversary of the vesting commencement date. The RSU awards are subject to acceleration as described in "Potential Payments upon Termination or Change in Control" below.

The unvested portion of the RSU awards are subject to forfeiture upon the recipient's termination of service with Upwork. Mr. McCombs forfeited 9,129 shares subject to his RSU award upon his separation from Upwork on December 31, 2022.

The equity awards granted to our Named Executive Officers during 2022 are set forth in the "2022 Summary Compensation Table" and the "2022 Grants of Plan-Based Awards Table" below.

Executive Compensation Program Changes for 2023

To incentivize long-term value creation and strong financial performance, to further align the interests of our Named Executive Officers with those of our stockholders, and to promote retention of our Named Executive Officers, the compensation committee determined that the target number of PSUs granted in 2023 to our Named Executive Officers should represent at least half of their total target long-term incentive opportunity. As a result, in February 2023, the compensation committee increased the percentage allocation of PSUs that comprise Mr. Gilpin's long-term incentive opportunity. Accordingly, the target number of PSUs granted to Mr. Gilpin in 2023 will comprise 50% of his total target long-term incentive opportunity, increased from 40% in 2022. Ms. Brown's target number of PSUs granted in 2023 will remain 60% of her total target long-term incentive opportunity.

64 2023 Proxy Statement Upwork

Drafting Trends: Shareholder Engagement

- Discuss how say-on-pay vote outcomes impacted the following year's compensation decisions
- Proxy advisors expect the CD&A to show board responsiveness to poor sayon-pay support (< 70% for ISS, < 80% for Glass Lewis) and enhanced shareholder engagement efforts
 - Details on breadth of engagement—frequency, timing, number of investors, company participants
 - Specific feedback received and specific actions taken—"what we heard," "what we did"
 - Other recent compensation actions
 - Enhanced engagement and corresponding disclosure may also be advisable for companies on the cusp of proxy advisor thresholds

Shareholder Engagement – Examples

🔽 paycom 🛛 🔿 🔇		2023 PROXY STATEMENT
	Comp	ensation Discussion and Analysis
Say-On-Pay and Stock	nolder Engagement	
2022 Stockholder Outreach		
compensation committee and the B following the 2022 annual meeting approximately 51% of our common stockholders, representing approxima	oard of Directors continued to engage of stockholders, we contacted 20 stock held by non-affiliates. This outrea tely 37% of our common stock held by	% and 49.2% support, respectively, the with our stockholders. In advance of and of our largest stockholders, representing ach resulted in meetings with 11 of these non-affitiates. In total, wo held 15 meetings with certain stockholders on more than one
Stockholders Contacted	Stockholders Engaged	Independent Director Participation
51% 51% of shares held by non-affiliates as of 08/30/72	37% 37% of shares held by non-effliates as of 09/30/22	71% of undecondent directors participated in all least them medices with todohoders
	ale un uny only zz.	EL INGLE DIEDE (INDELINGE THEI SCOALINED) &
Paycom Participants Our engagement team included the fo	louing participante:	
 J.C. Watts, Jr., chairperson of the 		
	ndent Director, chairperson of the audit o	ommittee and member of the compensation
 Jason Clark, chairperson of the nor 	ninating and corporate governance comm	nittee and member of the audit committee;
Sharen J. Turney, member of the c	ompensation and nominating and corpora	ate governance committees;
Felicia Williams, member of the au	dit committee; and	
 Management representatives from 	legal, investor relations and sustainability	y teams.
At least one independent director atte	nded each stockholder engagement mee	eting.
Key Topics Discussed with Stoc	kholders	
refreshment, corporate governance a	nd our DEI and environmental programs. to the full Board of Directors and relevan	our executive compensation program, board . We gained valuable perspectives from our nt committees and informed many meeting
incentive program design changes im stockholders shared with us that the related to the magnitude of the 2020	olemented by the compensation committ y voted against the executive compensa CEO Performance Award. Nonetheless,	say-on-pay proposal, viewed favorably the tee in 2021 and 2022. At the same time, the ation proposal in 2022 due to the concerns considering the significantly increased rigor award, the compensation committee does

35

environmental impact of our products and operations, reducing the number of safety incidents in our operations, and enhancing the diversity and inclusiveness of our workforce. For more information on the Company's ESG performance, view our ESG Report at www.lennoxinternational.com.

For 2022, Company performance against the STI earnings goals was approximately at target, however the performance against the STI eash flow goals fell short of threshold achievement, resulting in an STI payout of approximately 59% of target. Certain NEOs with STI goals tied to their business segment performance had higher payouts. Performance goals were not adjusted, and no discretionary payments were made to NEOs.

 LTI Program: NEOs receive 50% of their annual LTI grant in the form of performance-based restricted stock units ("PSUs"), which vest after three years. In 2022 the NEOs earned approximately 130% of their target PSUs based on net income and ROIC performance over the 2020-2022 three-year period.

Stockholder Input

The Committee considers input from stockholders, including the result of the annual Say-on-Pay vote, in determining compensation policies and decisions. At our 2022 Annual Meeting, the advisory vote on the compensation of the Company's NEOs received the approval of approximately 75% of the stockholders voting for or against this proposal, well below the average of 66% of shareholder support we have received since 2015. Following the vote, we increased our shareholder engagement efforts to seek feedback and better understand our investors' perspectives on our executive compensation program. We reached out to all top 50 shareholders who voted against our Sav-on-Pay proposal.



Paycom Software, Inc.

Drafting Trends: Performance Measures and Results

- Heightened interest in specific performance measures used in short- and long-term incentive programs, how actual performance compares to targets, and how payouts are derived based on results
- Level of detail will vary depending on program complexity
- Sensitivity around disclosure of targets—consider materiality and "competitive harm"
- Describe year-over-year changes to pay programs

Performance Measures and Results – Examples





In March 2022, the Comparation Committee approach the biblinks three spacely water ted Company financial partitioning paids the reset 2023, revenue, constrainty calls three ind non-CAMP comments from comparation. Committee believes that basing NED borus ancursts on three financial measures aligns NED incretieves with stochadter Interests in accordance with our comparation philosoph in statistical, the Companies Committee approach ESG paids, constituting of two equality measures and two substitutibility philosoph in statistical, the Companies Committee approach ESG paids, constituting of two equality measures and two substitutibility

The Company financial measure are obtachely weighted at 20% and the ESG measures are calculately weighted in 10% for purpose of advanting HSD borus payab. The Compensation Company financial between measures and weightings are apportiate to incentive activity and accumulativity and accelerate or 25% at Materia.

The financial measures serve as clear goals for our NECs to achieve growth and profitibility objectives that are key indicators of our financial strength and long-term portfable growth. A threshold level of performance must be next for each of the relevant financial implics builtow that financial targets chould be rigrocus and to fund that component of NEC boruses. The Compensation Committee believes that financial targets chould be rigrocus and

helenging. As shown below, the fiscal 2023 financial targets were substantially higher than the fiscal 2022 financial targets and actual

Annual Performance Bonus Measures for Fiscal 2023-Financial Measures and Attainment

(1) For curposes of the Gothide Borus Plan. "Revenue" is defined as our GAAP revenues, which may be adjusted to exclude acquisitions that were no

Based on our performance against these targets, the weighted contribution for the financial performance component of NEO bonus payouts was 86.13% (weighted at 90% of overall Company performance) for fiscal 2023.

In fiscal 2023, to build greater accountability and accelerate our ESG initiatives, we included ESG performance as part of the annual

bonus plan targets for our Executive Officers, including our NEDs. We included two equality measures and two sustainability measures, such weighteid equaly, with each matric seconding for 25% of the overal ESS component if the applicable target was met or exceeded, and 0% for attainment boliva target evens. In equality measures focus on homes program target of womes, Balok, Lattor,

indipendus and Multiracial employees. The sustainability measures focus on reducing global air travel emissions intensity, as well as noge too and managed imported the solution when the solution of the solution o

Han. Results based on fiscal 2022 adjustments applicable to the Gratitude Bonus Plan, as described in our 2022 provi statement

For purposes of measuring actual attainment against our fiscal 2023 financial targets for bonus payouts

Revenue was \$31,352 million, up 18% year-over-year;

· Operating cash flow was \$7,111 million, up 19% year-over-year; and

Non-GAAP income from operations was \$6,794 million, up 35% year-over-year.

Machine based of the data separate the space of the data separate based in the space of the data separate based on t

in changes) as may be further adjusted to exclude certain acquisitors and not including the impact of amounts payable under the Grafitude Bo

\$25,947 \$26,492 \$32,000 - \$32,100 \$32,274 \$31,352

\$5,450 \$6,000 \$7,260-\$7,320 \$7,450 \$7,111

\$4,618 \$5,031 \$6,400-\$6,420 \$6,465 \$6,794

results, and exceeded the fiscal 2023 financial performance implied by the fiscal 2023 guidance we published in early fiscal 2023

Fiscal 2023 Performance Metrics and Fiscal 2023 Payouts

measures, each equally weighted.

Financial Performance Measures

Revenue

Operating Cash Flow

Total Attainment®

ESG Measures

Non-GAAP Income from Operations

Annual Performance Bonus Measures for Fiscal 2023-ESG Measures and Attainment

	ESG Measures and Weighting)		
Equality (50%)	U.S. Underrepresented Minorities & Women (25%)	47.5% of our U.S. Employees will identify as Underrepresented Mnorthar/1 (Black, Latine, Indigenous, or Multiracial) and/or Women as of the end of fiscal 2023	Exceeded Target
	Global Women (25%)	36.5% of our Global Employees will identify as Women as of the end of fiscal 2023	Below Target
Sustainability (50%)	Air Travel (25%)	50% Reduction In all travel emissions intensity® (CHG emissions / Revenue) for fiscal 2023 relative to fiscal 2020 levels	Exceeded Target
	Supplier Engagement (25%)	10% of Spend in fiscal 2023 with suppliers who have signed an agreement with a Salesforce Supplier Sustainability ShibitPl	Exceeded Targat
Total Attainment			75%

(L) Underspresented Monther, FMJ, where to effect or nacial groups whose population is disproportionate to the population is assisting in the LSL, we are element to Black, Larth v. Relet elements, Nate Heating and CTM Practic Blacker, and Matcal emposed on the root more issues. A three ensuines interruly is the innorm of elements and CTM Practic Blacker, and Matcal emposed on the oran we want and the elements and the elements and ensuing and elements and the elements and ensuing and elements. The durational the obstance black black blackers and elements and blackers and elements and ensuing and elements and elements

As shown above, we exceeded target performance against three of our ESG measures for fiscal 2023 and did not meet target performance for one of them. Besed on our atteinment against these targets, the weighted contribution for the ESG component of NEO bonus payouts was 7.5% (weighted at 10% of overall Company performance).

Fiscal 2023 NEO Bonus Payouts

Our performance analysist our financial and FSGs performance taxatis for fiscal 2023 resided in a combined payorit percentage of

However, in March 2023, after reviewing the Company's stock price performance for fiscal 2023 within the context of the market environment, the Compensation Committee determined to exercise discretion to reduce the formulaic payout percentage down to 70% to better reflect our stock price performance in fiscal 2023 and further align pay with stockholder return. This reduction also aligned with to be to the could expect provide the provided expected of the set of the set

Reduction of NEO Cash	Bonuses			
Target Annual Bonus Opportunity	Company Performance: Payout Percentage®			

\$3,100,000	70%	\$2,170,000
\$1,000,000	70%	\$ 700,000
\$1,000,000	70%	\$ 700,000
\$1,000,000	70%	\$ 700,000
\$ 900,000	70%	\$ 630,000
	\$1,000,000 \$1,000,000 \$1,000,000	\$3,100,000 70% \$1,000,000 70% \$1,000,000 70% \$1,000,000 70%

(1) Mr. Taylor resigned as Co-CEO and Vice Char of the Board effective January 31, 2023, and received 25% of his facel 2023 target performance cash bonus award in September 2022, with the remaining portion forfellad. (2) Reflects reduction from -94% to 70%.

Long-Term Equity Incentives



Salesforce. Inc.

95%

Chevron Corporation

Drafting Trends: Executive Leadership Changes

- Consider including brief, high-level summary of leadership changes, especially if significant turnover during the fiscal year
 - Determination of compensation levels and elements for newly hired/promoted NEOs
 - Special severance/transition arrangements
- Provide rationale for compensation packages and emphasize alignment with shareholder interests

Executive Leadership Changes – Examples

Compensation Discussion and Analysis 37	EXECUTIVE COMPENSATIO	N	
Compensation Discussion and Analysis Figure 2012 Compensation Discussion and Provide A CEO of the Company As a messical restricted stock units scheduled to vest on or after April 1, 2023 were canceled. In addition, her RRSUs for the field action 2012 Cortical and East 2012 Cortical East 2014 Cortical East 2014 Cortical East 2014 Cortical Analysis and Cortical Society and Cortical Society and Cortical Society and East 2014 Cortical East 2014 Cortic	Compensation Po Compensation Policy Pay-for-Performance Phil ⁹ Combination of Absolute ¹⁰ Incorporate Set Scalas in ¹⁰ Stada Ownership Policy, ¹⁰ Stada Ownership Policy, ¹⁰ Stada Ownership Policy, ¹⁰ Couble-Trigger Change in ¹⁰ Independent Executive C ¹⁰ Annual Assessment of Ris ¹⁰ Regular Review of Sharel ¹⁰ Couble Engagement with ¹⁰ Long-term Incentive Awar ¹⁰ Clawback Policy Covering INTERIM CED COMPENS Incentive Bons Phar and digitation	osophy with Large Majority of Pay at Risk and Relative Performance Metics in Incentive Programs to our Long elem and Shortsem Incentive Programs to our Long elem and Shortsem Incentive Programs to another the shortsem Incentive Programs and the shortsem Incenting Programs and the shortsem Incentive Programs and the s	And TWE DON'T DO Excise Tax Gross-Ups Upon a Change in Control Excise Tax Gross-Ups Upon a Change in Control Excessive Executive Perguisites Tax Gross-Ups on Perguisites or Benefits Regring or Cash-up of Underwater Stock Options Without Shareholder Approval Stock Option Grants Below 100% of Fair Market Value Fixed Term or Excergence Engingement Agreements, No Severance Agreements Hedging Short Sales, or Derivative Transactions in Company Stock Same Change in Cortof Equity Amaz Benefits as al Renityeses Executive Pension Plans or Supplemental Executive Retirement Plans of only \$1, was not eligible to earm an annual cash incentive award under the Annual ements on the same basis as similarly situated patriers, including with respect to personal
	security as described in more CEO-ELECT NEW HIRE P In connection with Mr. Narasim The Compensation Committee the importance of his role and	detail below. ACKAGE nhan's appointment as oec-elect, we entered into an offer letter with Mr. h. so scent sionificant time reviewing Mr. Narasimban's compensation terms	Narasimhan, which provides for, among things, his compensation and employment terms, with its independent compensation consultant, and in approving the final terms, considered aton of our peer yourup. The rational for each of the elements of Mr. Narasimhan's
		Description	Rationala
	Base Salary		Provides executives with a predictable level of income: reflects role and responsibilities as well as
	Base Salary	\$1,300,000	Provides executives with a predictable level of income; reflects role and responsibilities as well as market competitiveness.
	Annual Incentive Bonus	\$1,300,000 200% of base salary	market competitiveness. Reflects role and responsibilities as well as market competitiveness and internal equity considerations. Ties additional upside earning opportunity to Company and individual performance results.
	and the second second	\$1,300,000	market competitiveness. Reflects role and responsibilities as well as market competitiveness and internal equity considerations. Thes additional upside earning opportunity to Company and individual performance
	Annual Incentive Bonus Annual Equity Incentives	51,300,000 200% of base salary Annual equity awards with a target value of \$13,600,000	matte competitiveness. Reflects res and responsibles as well as market competitiveness and internal equity considerations. The additional specification by company and individual performance Reflects or earl one processibles as well as matter competitiveness and internal equity considerations. The performance regulty grants were made interpreted for stafic coding equity awards that MP transactions horized when he will his previous employer to join Staffources, considere with manket practice.
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	Annual Incentive Bonus Annual Equity Incentives Replacement Equity Grants	5 1.00.000 200% of table salary Annual equity avaids with a target value of \$1.1,600,000 Replacement equity grant with a target value of \$1.0,600,000 Replacement equity grant with a target value of \$5.250,000 Ananta are checked and an annual equity part with target value of \$5.250,000 Replacement equity grant with target value of \$5.250,000 Replacement for relocation expenses (including tax reimburserents) Replacement for relocation expenses (including tax reimburserents)	matike competitiveness. Melicitis tres and report liste as well as maketic competitiveness and internal equity Melicitis tres and responsibles as well as maketic competitiveness and internal equity metals. Melicitis tres and responsibilities as well as maketic competitiveness and memory equity considerational metals and the metal as a maketic competitiveness and memory equity considerations and responsibilities as well as maketic of ordian outdatading equity awards that Mel togetas the metal outdatading equity awards that the metal equity consideration thefed which he date memory of the Chaptery to Education and the Policy provide alignment with the other memory of the Chaptery to Education and the Policy. The programment of the other memory of the Chaptery to Education and the Policy. The programment of the other memory and the Chaptery to Education and the Policy. The programment of the other memory and the Chaptery to Education and the Policy. The Philippedian and the Chaptery and the Chaptery to Education and the Policy. The Philippedian and the Chaptery and the Chaptery to Education and the Policy. The Philippedian and the Chaptery and the Policy and th
	Annual Incettive Bonus Annual Equity Incettives Replacement Equity Grants Pergulation and Other Executive benefits	5 1.00.000 200% of table salary Annual equity avaids with a target value of \$1.1,600,000 Replacement equity grant with a target value of \$1.0,600,000 Replacement equity grant with a target value of \$5.250,000 Ananta are checked and an annual equity part with target value of \$5.250,000 Replacement equity grant with target value of \$5.250,000 Replacement for relocation expenses (including tax reimburserents) Replacement for relocation expenses (including tax reimburserents)	matte competitivenes. Reflects ne and reproduties as well as matter competitivenes and internal equity consistences. The additional operative saming opportunity to company and individual performance Reflects to ear and reproduties as well as matter competitivenes and internal equity consistences. The additional operative saming and the saming operative matter and the saming and the saming opportunity operative saming and the saming matter and the saming and the saming opportunity operative to provide adjoined with the other memories of the Company's isoderative taken, the same paratole. To provide adjoined with the other memories of the Company's isoderative taken, the same saming and the saming and the saming the previous end of the saming and the the PROLE provide for participation in the Company's PrOLES 2005. PROL oper, in the latter case the available provide for participation in the Company's PrOLES 2005. PROL oper, in the latter case the company's exceeding operative of adjointing to precedive takent, consistent with market practice and the Company's exceeding operative takent, consistent with market practice and the company's exceeding operative takent, consistent with market practice and the company's exceeding operative takent, consistent with market practice and the Company's exceeding operative takent, consistent with market practice and the Company's exceeding operative takent, consistent with market practice and the Company's exceeding operative takent, consistent with market practice and the Company's exceeding operative takent.
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	Annual Incettive Bonus Annual Eguity Incentives Replacement Eguity Grants Pergulatine and Other Executive binetics Signing Bonus	51.0000 20% of Case samp Annual regult grant with a larget value of 51.000,000 Annual regult grant with a larget value of 51.000,000 Annual regult grant with a larget value of 50.400,000 Annual regult grant with a larget regult regul	Indukt competitivenes. Mellekin me al regressibles as well as maket competitivenes and menu equity Mellekin me al regressibles as well as maket competitivenes and menu equity mesus. Mellekin me al regressible as well as maket competitivenes and menu equity considerations. Mellekin me al regressible as well as maket competitivenes and menu equity and and the metal equity particle well make in respect of ordian collaborative equity awards that Me hardwards and the both memory of the Company is well maket by the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the Melleking is regressible and the Melleking and the Melleking Supports on operation melleking and regressible and the Melleking and the Melleking and the Melleking and advanting to executive samt, consistent with market practice we consistent with market practice employer, consistent with market practice employer, consistent with market practice Supports on operation bandting and regression bandting and previous takent, consistent with market and employer.
www.gapinc.com	Annual Roenthve Bonus Annual Equity Incentives Replacement Equity Grants Pergeleties and Other Executive benetits Signing Bonus Severance Benetits	51.0000 20% of Case samp Annual regult grant with a larget value of 51.000,000 Annual regult grant with a larget value of 51.000,000 Annual regult grant with a larget value of 50.400,000 Annual regult grant with a larget regult regul	Indukt competitivenes. Mellekin me al regressibles as well as maket competitivenes and menu equity Mellekin me al regressibles as well as maket competitivenes and menu equity mesus. Mellekin me al regressible as well as maket competitivenes and menu equity considerations. Mellekin me al regressible as well as maket competitivenes and menu equity and and the metal equity particle well make in respect of ordian collaborative equity awards that Me hardwards and the both memory of the Company is well maket by the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the both memory is regressible and the Melleking and the Melleking provide inported the Melleking is regressible and the Melleking and the Melleking Supports on operation melleking and regressible and the Melleking and the Melleking and the Melleking and advanting to executive samt, consistent with market practice we consistent with market practice employer, consistent with market practice employer, consistent with market practice Supports on operation bandting and regression bandting and previous takent, consistent with market and employer.

Gap Inc.
Practical Tips for Proxy Season



Establishing a Functional Process

- Especially when drafting a CD&A for the first time—develop process and timeline early on
- Consider internal and external stakeholders
 - Legal
 - HR
 - Accounting/Finance
 - Investor Relations
 - Outside advisors (outside counsel, compensation consultant)
- Who will be responsible for overseeing the process?
- How involved will the Compensation Committee be in the CD&A drafting process? When will the Compensation Committee sign off on inclusion of the CD&A in the proxy statement?

Drafting Notes

- "Plain English" requirement
- Avoid legalese
- Importance of headers, bullet points, and short paragraphs
- Clear, concise, transparent narrative supplemented with tables and charts streamline
- Anticipate shareholder questions—ask what is missing to understand bigger picture

HCM Basics



Current Human Capital Disclosure Requirements

- Item 101(c)(2) of Regulation S-K: To the extent material to an understanding of the registrant's business taken as a whole, provide "A description of the registrant's human capital resources, including the number of persons employed by the registrant, and any human capital measures or objectives that the registrant focuses on in managing the business (such as, depending on the nature of the registrant's business and workforce, measures or objectives that address the development, attraction and retention of personnel)."
- Principles-based disclosure regime; not prescriptive or quantitative
 - Biggest criticism is that disclosures are hard to compare across companies given that companies determine what is material
- Rule became effective in 2021

More HCM Disclosures Coming?

- SEC has been considering enhanced HCM disclosures since 2021
 - Current reg-flex agenda shows proposed HCM proposal in April 2024
- SEC Investor Advisory Committee September 2023 recommendations:
 - Number of employees, broken down by full-time, part-time and gig workers
 - Turnover or comparable workforce stability metrics
 - Total cost of workforce, broken down by components of compensation
 - Workforce demographic data
 - Narrative disclosure in MD&A, including how labor practices, compensation incentives and staffing fit within overall strategy

Tips for Drafting Effective HCM Disclosure

- Crafting human capital management disclosure is an industry- and company-specific exercise
- Process should be cross-functional, starting with management and board view, and involving other departments within the company for input
- Start with a wide view, then narrow in:
 - 1. Gather input on all possible HCM topics
 - 2. Scope disclosure to those topics that are considered by multiple groups to be important to the business
 - 3. Subject disclosure (especially quantitative disclosure) to disclosure controls and procedures that are required to make sure all information is reported accurately and timely
 - 4. Iterate on the disclosure, as business priorities evolve
- Disclosures should be reviewed with Board or Board committee tasked with HCM oversight

Questions to Inform Possible Disclosure Topics

	Questions to Ask
Management and Board	 What metrics does management track and review with respect to human capital (e.g. attrition, engagement/satisfaction, pay equity, etc.)? What metrics are reported to the board? What do management and the board view as the most critical initiatives and practices when it comes to the company's human capital resources? Has the company reviewed the human capital issues prioritized in ESG reporting frameworks (e.g. SASB) or rankings (e.g. MSCI)? What areas of focus have been highlighted in shareholder engagement meetings?
Human Resources	 What metrics is HR tracking when it comes to human capital (pay ratios, attrition rates, internal hire rates, engagement/employee survey feedback) What benefits, programs and initiatives does HR view as the most critical when it comes to the company's human capital?
Existing Disclosure	 What is the company already saying in its public filings (e.g., prior Form 10-K's, proxy statement, etc.) about human capital management, diversity, equity and inclusion, etc.? What does the company say on its website about benefits, compensation, culture, or otherwise to attract new talent? Do prior year human capital management disclosures remain relevant? Consider reviewing industry peer disclosures. What progress has been made against human capital management objectives set and previously disclosed?

Evolution of HCM Disclosures



Evolution of HCM Disclosures in Form 10-Ks

■2023 ■2022 ■2021



Evolution of HCM Disclosure in Proxy Statements

- SEC rule changes mandating disclosure in the 10-K have precipitated additional HCM disclosure in proxy statements
- Increased disclosure included topics such as employee health and safety, talent management and development, employee engagement and pay equity.
- The last several years have also seen an increase in quantitative HCM metrics, including: percentage of employees who are women or people of color; corporate initiatives to improve gender and ethnic diversity in the workforce; and information on employee turnover and retention rates



HCM Disclosure in Proxy Statements

Analog Devices, Inc.



Our ESG leadership Listening to our employees: Employee Engagement Survey and turnover results We have conducted an ensual Employee Engagement Survey for nearly two decades. The results of the survey and the process of continuous improvement that ensues is discussed with the Board at least annualy. In 2021, 59% of teammates | nearly 182,000 teammates| perticipated, demonstrating car employees' willingness to give as freeback on how we are meeting their needs. Since 2012, car Employees Engagement inde Score has continued to twend apward, even during the global health crisis. We also measure an internal Diversity & Inclusion Index that gives us feedback on how we measure inclusion at work. Our Diversity & Inclusion Index has a positive trend over time and exceeds industry banchmarks. We believe our employee turnover reflects the strength of our employee engagement results and how our teammates view. Bank of Armerica as an employer of choice. Over the past decade, our turnover rate has decreased and has been emong the lowest in the industry. Following a record low tumover rate of 7% in 2020 reflecting the perdemic environment, like many companies, our tamover did increase in 2021 as labor man normalized. Even with that increase is 2021, we are seeing employee turnover at a similar rate as pre-pandemic record low levels of 11-12% tumover, a strong result for a company of our size and scale. 90% 80% 70% 60% 50% 40% 30% 8 20% 2013 2014 2016 2012 Recognition⁽¹⁾ JUST Capital America's Most JUST Companies (2022, 2021, 2020) World's Best Employees (2021) World's Top Pernale-Priendly Companies (2021) America's Best Large Employers (2021) Euronomey Worth's Best Bank for Corporate Responsibility (2021, 2020) America's Best Employers for Women (2021) America's Best Employers for Veterans (2021) America's Best Employers for New Grads (2021) Fortune World's Most Admired Companies (2022, 2021, 2020); first ranking Human Rights Campaign Corporate Equality Index (2022, 2021) scored 100% Named one of the Bent Places to Work for LGBTQ+ Equality (2022, 2021) Metabank in 2022 100 Best Companies to Work For (2021, 2020) Change the World (2021); named the top global bark three years h a nov Disability: IN and the American Association of People Barron's 100 Most Sustainable Companies (2022, 2021, 2020) with Disabilities Disability Equality Index (2021, 2020) scored 100% Named one of the best places for Disability Inclusion (2021, 2020) CDF Supplier Engagement Leaderboard (2020) (1) See our 2021 Annual Report for additional recognition information 2022 PROXY STATEMENT 47

Bank of America Corporation

- Disclosure of diversity or related initiatives has become increasingly prevalent, with proxy statement disclosures generally being much more robust than their Form 10-K counterparts
- Renewed investor focus on EEO-1 data has also resulted in an increase in disclosure of such data, either in the proxy statement or in a separate report that is mentioned in the proxy statement.





Source: Aon research of 103 10-K filings from S&P 500 companies, April 2021 through March 2022

Ally Financial Inc. **Corporate Social Responsibility** Diversity, Equity, and Inclusion A Culture that Promotes Belonging We believe the best ideas come from a collective mixture of different voices and perspectives. We are an equal opportunity employer, and we strive for an inclusive work environment where all backgrounds, experiences, interests, viewpoints, and skills are respected, appreciated, and encouraged consistent with our culture. The reason we do this is straightforward - it's the right thing to do for our employees, so they can bring their authentic selves to work every day and innovate for our customers. Our latest company-wide engagement survey in 2021 was responded to by 79% of our employees and had an employee engagement score of 84 out of 100, as compared to the financial services industry benchmark of 74 out of 100, as measured by our third-party provider. Notably, our score remained in the Top 10% of all companies benchmarked, regardless of industry, for the second year running Ally CEO Jeff Brown was honored as Thurgood Manhall College Fund CEO of the Year in 2019 for his efforts in advancing DE&I in the workplace as a competitive and societal issue. These efforts included being one of the first 150 members of the CEO Action for Diversity & Inclusion pledge. 43% 36% 53% of employer are members of an Employ of our senior leadership **Retextion rate for** color were promoted or moved into new roles to candidates are teem are women and memory and person persons of color of color in 2021 nen and persons 10% Drawn together with Shared Interests 13 ental Health Our Employee Resource Groups (BR0s) are integral to DE6# at Ally. They help build vareness an atmosphere where people feel comfortable sharing their individuality and Throughout the pandemic, mental health has been unique experiences and provide a platform for employees to be heard a priority at Ally - from no-cost televisits and expanded Membership is voluntary and open to all employees, whether they identify with the I headth benefits to support serv ERG or view themselves as an 'ally' to the group. In 2021, ERGs continued to be better help our teams balance work and life demands. critical in connecting employees to important social topics and providing channels for support, feedback, and insights. in 2021. Ally made a concerted effort to holo aur leaders and employees engage in conversations that made a Aliados ALLYs Asian/Middle Pride ALLYs point to destignatize mental health concerns, raise areness that it is okay to not be okay and promote an Eastern ALLYs inclusive environment for all Generational ALLYs - Black/African **Diverse Abilities** is 2021, two sisted learneds sensions increased on mental ALLYS American health and neurodiversity were held - one with a NY Times ALLYs best-selling author in May, and a second in October with a former U.S. Olympic medalist. 2,190+ Ally employees participated in these events, and hundreds more attend Women ALLYs Veteran ALLYs additional related pessions and utilized tools to help with esiliency throughout both dedicated mor Notable, our Disense Ablittes ERG membership has more than doubled since 2019 to more than 1,000 re QUY 2022 Proxy Statement 21

DEVION AT A GLANCE (cont/d) OUR PEOPLE AND COMMUNITIES Our Workforce and Communitie Our corporate culture supports individual, team, and company progress with family-friendly workplace practices, wellness programs, and opportunities to make and be accountable for decisions. Our recent efforts include the following · During the COVID-19 pandemic, we have supported employees with flexible working arrangements and responsive wellness programs and incentives for proactive healthcare activities such as annual physicals. We focus on communicating with our employees through regular virtual town hall meetings, online resources, one on-one leader feedback, survey's, and other incernal communication channels. · We have facilitated COVID-19 vaccinations for field employees, hosted a vaccination clinic at our headquarters for employees and their families, and provided financial incentives for employees to obtain COVID-19 vaccinations. We have distributed over 10,000 as home STEM resources for children and teachers in our operating areas who have been forced to utilit evirtual learning during the pandemic. Overall, Devon has made more than \$1 million in grants to educators in our U.S. operating areas in the past eight years and, in the Oklahoma City area, provided more than \$8,000 K-12 students better access to educational opportunities through access to STEM educational opportunities. We have made over \$26.8 million in social investments in our communicies over the past three years. Diversity, Equity and Inclusion We strive to cultivate inclusive, diverse, equitable, and respectful communities inside and outside our Company, which is reflected in our DEI programs. Our DEI vision is: Every person contributing to their fullest and making a positive impact every day. To make this a reality, we have active participation from our senior leaders, committed volunceer inclusion and diversity (1&D) leaders and allies, and insightful I&D programming. What DEI means at Devon 666 669 56 Diversity Inclusion Equity We believe it is foundational to We believe fairness is at the core of We believe in relationships and will Devon's success that our tears our culture, policies, and practices, ensure all employees feel seen, includes people with avariety of and strive for all employees to have valued, heard, and connected. equal access to opportunities. backgrounds, perspectives, experiences, and abilities 3 Commitment Runs Deep

Devon Energy Corporation

Eventbrite, Inc.



Invesco Ltd



Questions?

Cooley